

## Completing The Accident Report

1. Tell the truth
2. Be brief
3. You have the right to put anything you wish on the report
4. Include all important details, especially witnesses and unsafe tools or conditions
5. Complete the report as soon as possible after the injury: read the rule on reporting injuries
6. If a company official attempts to influence your reporting of the accident, note it on the accident report and identify any witnesses to the attempt; such actions are illegal
7. The report will be important evidence in your personal injury case; be careful and take your time filling out the report
8. You have the right to discuss the report with a Lawyer before filling it out
9. You the have the right to have union representation with you when you fill out the report
10. The report will be used in the trial of your case; don't lose your case because of a careless report

For more information please contact us at 1-800-376-0538